

JOB DESCRIPTION

Job Title	Quality Control Inspector QC1
Department/Site	QA & Systems
Line Manager	Quality Control Leader
Job Purpose	<p>The position exists to verify manufactured product in accordance with customer requirements and company procedures.</p> <p>Fulfilling an essential role taking Advanex to be No.1 in the World at what we do!</p>

ROLE AND RESPONSIBILITIES:

To be carried out in accordance with company Management System, Work Instructions, Good Manufacturing Practices (GMP), departmental and company procedures including but not limited to:

- To perform physical and functional inspection & testing
- To confidently assess conformity and perform product sentencing.
- To perform basic analysis of inspection & test results to evaluate product conformance
- To take appropriate action to prevent the release non-conforming product.
- To perform internal audits as required.
- To ensure that any non-conforming product is controlled to prevent accidental use.
- Assist in research and development for new and improved product and processes when required.
- Ensure all workstations and areas are kept in a clean and safe condition.
- Deputise for other department members as required
- Record and report accurate information as required
- Attend and present at meetings as necessary to perform duties and aid business development.
- Attend training to develop relevant knowledge, techniques and skills.
- Promote the company in a positive light at all times, especially during contact with outside agencies
- Perform any other duties as reasonably required by your Manager or a Director.

All Employees:

- To take responsible care for self and others during work activities in accordance with the Health and Safety at Work Regulations – either correcting or notifying a member of the management team of any unsafe working practices
- To strive to maintain quality in line with the Company management systems and procedures – alerting a member of the management team of any issue of quality and risk

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- To ensure that production and manufacturing schedules are in line with Company energy targets – being aware of own responsibilities to save energy and power consumption and alerting a member of the management team where potential negative impact is caused by working practices

PERSON SPECIFICATION (SPECIFIC QUALIFICATIONS AND EXPERIENCE REQUIRED FOR THIS ROLE):

- Inspection and test equipment.
- Measurlink Realtime software
- EFACS software

PERFORMANCE INDICATORS:

- Customer returns